

SCOTTSBORO CITY SCHOOLS

2019-20 Out Of District Application

(EMPLOYEE: _____)

Today's Date: _____ DEADLINE : 6/20/2019 Office Use Only: Date & Time: _____

Please check the box for the school(s) and grade(s) that your child(ren) will attend

Nelson	Caldwell	Collins	SJHS	SHS
<input type="checkbox"/> Kindergarten	<input type="checkbox"/> 1st Grade	<input type="checkbox"/> 4th Grade	<input type="checkbox"/> 7th Grade	<input type="checkbox"/> 9th Grade
	<input type="checkbox"/> 2nd Grade	<input type="checkbox"/> 5th Grade	<input type="checkbox"/> 8th Grade	<input type="checkbox"/> 10th Grade
	<input type="checkbox"/> 3rd Grade	<input type="checkbox"/> 6th Grade		<input type="checkbox"/> 11th Grade
				<input type="checkbox"/> 12th Grade

Please list student(s) who will be attending a Scottsboro City School for the upcoming school year. This includes anyone who is already enrolled in any Scottsboro City School.

	<u>Name</u>	<u>Age</u>	<u>Last School Attended</u>
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____
4	_____	_____	_____

Please Provide The Following Information

Custodial Parent(s) or Guardian(s)	Relationship to Student	
Physical Street Address(do not use P.O. Box)	City	Zip Code
Mailing Address (for Notificaton Purposes)	City	Zip Code

Number where you can be reached: Cell Phone _____ Other Phone _____

- * Submit only one application per household.
- * Application **with payment** must be submitted between **May 13 and June 20**.
- * Applications must be submitted for each year the student attends Scottsboro City Schools.
- * Policy 6.1.2 within the Scottsboro City School policy manual addresses admission for residents and non-residents.
- * The procedures for admission are located on the back of the application and can be found on the SCS Website under the Parent tab and Form tab. Two major factors that are examined for acceptance include the availability of space in the grade requested, and the student's record including attendance, academics, and discipline.
- * Tuition is **\$400.00** for the first student and **\$200.00** for each additional student per year.
- * Tuition is non-refundable unless the student is not accepted into Scottsboro City Schools in which case a full refund will be awarded.
- * Tuition will not be prorated for a partial academic year.
- * Students currently enrolled will have priority status.

Custodial Parent(s) or Guardian(s) Signature

APPLICATIONS AND PAYMENTS MUST BE SUBMITTED AT THE PAGE ADMINISTRATION BUILDING

PROCEDURES FOR ADMISSION OF OUT OF DISTRICT STUDENTS

- A student who resides outside the city limits of Scottsboro, but in Jackson County, is considered an Out of District student and is subject to these procedures. Proof of residence must be provided to show Jackson County residency. Students of an employee are not subject to the provision that requires residency in Jackson County. Any student not residing in Jackson County may be eligible for enrollment as deemed appropriate by the Superintendent subject to the established procedures.
- **All** Out of District students **must** submit an application each year they are in school.
- Students who move from the city limits during the school year will immediately be considered Out of District and are subject to these procedures.
- Out of District applications may be obtained at the central office, local school, or online. However, they can **only** be submitted to the Central Office in the Page Administration Building. For 2019-2020, the window for application and tuition is **May 13 through June 20**. Tuition **is due** at the time of application. Applications will **not** be accepted after June 20 unless deemed appropriate by the Superintendent.
- Admission of Out of District students will be based on availability and other factors as determined by the Superintendent.
- Priority factors for enrollment include but are not limited to the following: (1) children of employees; (2) students enrolled the previous year; and (3) siblings of students enrolled the previous year.
- If a child is not accepted, a refund of the complete tuition fee will be awarded.
- Applications may be denied if certain services are not provided at a given school.
- Along with and at the time of the Out of District application being submitted, it is the **responsibility of parents of first time** student applicants to submit attendance and behavior records from the previous school as well transcripts (high school) or report card and standardized test scores (elementary and middle/junior high) from the former school. Out of District applications **will not** be considered for acceptance without all of the aforementioned documents. Once accepted, an Out of District student's eligibility **may be immediately** withdrawn during the 2019-20 school year based on the previously mentioned reasons or other reasons deemed appropriate by the Superintendent.
- Before final acceptance, the school principal may require an interview with the parent and student.

- Transportation services are **not** provided. Therefore, the parent or guardian is responsible for transportation to and from the assigned school.
- Admission as a student does **not** guarantee athletic eligibility.
- After acceptance, parent/legal guardian will be expected to provide necessary documentation for enrollment to the assigned school. **ONLY PROOF OF ALABAMA COURT APPOINTED GUARDIANSHIP OR AN ORDER OF CUSTODY GRANTED BY A COURT OF COMPETENT JURISDICTION WILL BE ACCEPTED AS DOCUMENTATION OF LEGAL GUARDIANSHIP.** Due to the unique nature of circumstances, documentation requirements may vary as determined by the Superintendent.
- Beginning with the 2005-06 school year, students residing outside the Scottsboro City limits but within Jackson County shall be charged tuition. Tuition will **not** be prorated and is non-refundable. Any student enrolled as an Out of District student prior to the 2005-06 school year or siblings of those students will not be charged tuition provided there is **no break** in enrollment. **Any** break in enrollment after the 2005-2006 year will negate the grandfathered status.
- The cost of tuition will be \$400 per year for the first student enrolled and \$200 per year for each additional student enrolled. Tuition **may** be increased at any time for the upcoming school year.
- Tuition payment can **only** be submitted to the Central Office and must be paid at the time of application. Children of employees will not be assessed tuition but must complete an Out of District form each year.

EFFECTIVE: 2019-2020 School Year